

CPR E 491 Weekly Report **MAY15-19** Week 1 (9/1/14-9/8/14)

Advisors: Manimaran Govindarasu (advisor) gmani@iastate.edu

Client:

Members (roles): Randy Groh (Leader), Brandon Kuha (Webmaster), Brylee Raupp-Timmons (Key Concept Owner), Maria Vognsen (Key Concept Owner), Aaron Zatorski (Communications Director), Alex Haynes, Ian Rosenberry

Project Title: CyRIS wall - phase II

Weekly Summary and Accomplishments

The main goal this week was to arrange a time to meet with our advisor and set up weekly meetings for our team. We have set aside a three hour block on Monday nights from 7-10 to do group collaboration. This is a mandatory weekly meeting for our team outside from our weekly meeting with our advisor.

We encountered a few challenges in scheduling an acceptable meeting time with our advisor and are expecting to have the weekly meeting time arranged in the next few days.

Brylee created a doodle poll to assist scheduling.

Randy exchanged emails with our advisor regarding our weekly meetings with him.

Meeting notes:

9/8 Group Meeting

Duration: 30 min **Members Present:** All

Purpose and Goals:

To discuss alternative meeting times to meet with our advisor.

Achievements:

As a group, we were able to produce a few times that worked for us all to meet with our advisor.

We also decided where and when we would hold our weekly group meetings.

Pending issues

Waiting on approval of meeting time from advisor

Plans for next week

1. Everyone: Meet with advisor
2. Everyone: Begin familiarizing with the software and interface

Individual Contributions(this week)

Brylee Raupp-Timmons – Created doodle poll for scheduling - 9/5/14

Randy Groh – Emailed advisor to determine acceptable times for meeting – 9/4/14

Everyone – attended group meeting to discuss logistics - 9/8/14

Total contributions for the project

Person	Time
Randy Groh	< 1hr
Brandon Kuha	< 1hr
Brylee Raupp-Timmons	< 1hr
Maria Vognsen	< 1hr
Aaron Zatorski	< 1hr
Alex Haynes	< 1hr
Ian Rosenberry	< 1hr